Chapter V Operation and Maintenance
Workshop Environment Maintenance SOP

(Taking standard operation guideline of Bitmain as an example)

I. Dust Removal from the Shelf

![Standard Operation Guideline](image-url)

**Equipment and using tools**

<table>
<thead>
<tr>
<th>Material</th>
<th>Model</th>
<th>Net capacity</th>
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</thead>
<tbody>
<tr>
<td>Shelf</td>
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</table>

**Technical requirements**

1. Check the safety value of the dusting table; check whether it is damaged, and whether the shelf can be cleaned.
2. Check if the screws can be fixed normally.
3. Blow the dusting table to see if the shelf can be cleaned (see Figure 1).
4. Check if the shelf is fixed in a safe and stable position.
5. Check if the shelf is aligned with the dusting table and the floor, and the floor is cleaned (see Figure 2).
6. Check the shelf is fixed in a stable and normal position (see Figure 3).
7. Prepare the filling table to the filling plane and fix it with the shelf (see Figure 4).
8. Take the filling table to the filling plane (see Figure 5).

**Operation process**

1. Remove the filling table from the filling plane and take it out (see Figure 6).
2. Take the shelf to the filling plane and fix it with the shelf (see Figure 7).
3. Take the filling table to the filling plane and fix it with the shelf (see Figure 8).

**Technical requirements**

- The shelf, filling table, and workbench are cleaned up completely.
- Ensure the shelf is not aligned with the dusting table and the floor.
- The shelf is fixed in a stable and normal position.
- The filling table is fixed in the filling plane.
- The filling table is fixed in the filling plane and fixed with the shelf.
II. Ground Cleaning

III. Cleaning of Water Storage Barrel
IV. Water Curtain Cleaning and Maintenance

V. Cleaning of Dust-proof Cotton and Filter
VI. Window-shades Maintenance

***Standard Operation Guideline***

**Operation Description:**

1. Measure the temperature of the hot air duct with a temperature measuring probe set in a temperature condition that simulates the operating condition of the window shades. The air duct temperature should not exceed 150°F.

2. Affix the handle to the window shade to ensure the handle is in the correct position to be adjusted.

3. Fully adjust the handle to prevent damage. This can be assessed visually or by performing a test run.

4. If the window shade handle is damaged, repair it as soon as possible.

5. The window shade handle should be repaired properly, and protective covers, such as paper and wood, should be used to prevent damage. If repairs are necessary, use protective cover for repairs. (See Figure 1)

6. Supports such as paper and wood should be removable and replaceable at any time without causing any problems.

**Technical Requirements:**

1. Do not use excessive force when adjusting the handle to avoid damage to the handle.

2. Do not damage the window shades while assembling.

3. Do not apply excessive force to the handle when adjusting it.

**Precautions:**

- Do not apply excessive force to the handle when adjusting it.
- Do not apply excessive force to the handle when it is in the correct position.
- Do not damage the window shades while assembling.

**Specifications:**

- Model:
- White:
- Brand:
- Version:

**Prepared by:**

**Reviewed by:**